

Project Meeting Minutes



Airport: Waukegan Regional Airport (UGN)
Municipality: Waukegan Port District
County: Lake
Project name: Master Plan & Environmental Assessment, Phase 1
Hanson project no.: 09A0091
Meeting date: 10 July 2012
Issue date: 11 July 2012 (Revised 13 July 2012)

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These written minutes summarize the understanding of the teleconference and its discussions and conclusions. Appropriate changes must be reported to Hanson before 18 July 2012, so that a revised record may be issued.

Meeting was conducted via Teleconference, hosted by Illinois Division of Highways:

Participants:

Waukegan Port District (Port District)

<i>Duncan Henderson</i>	847.244.3133
<i>Chris Peters</i>	847.244.3133

Illinois Department of Transportation, Division of Aeronautics (IDOT-DOA)

<i>Terrence Schadel</i>	217.785.5177
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Illinois Department of Transportation, Division of Highways (IDOT-DOH)

<i>John Baczek</i>	847.705.4410
<i>Ken Doll</i>	847.705.4088
<i>Christian Iroume</i>	847.705.4033
<i>Marty Morse</i>	847.705.4107
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HNTB

<i>Don Wittmer</i>	312.930.9119
<i>Derek Johnson</i>	312.930.9119

Hanson Professional Services Inc. (Hanson)

<i>Ronald Hudson</i>	630.990.3800 ext. 6211
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Meeting Purpose: The teleconference was held to discuss the response from the Lake County Forest Preserve District to the alternatives presented at the 18 June 2012 meeting for the runway reconfiguration and the improvements to IL 131 (Green Bay Road) at Waukegan Regional Airport.

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Items Discussed:

	<u>Action</u>
1. Recent coordination between the runway and highway project and the Lake County Forest Preserve District (LCFPD) includes: ① 18 June 2012 meeting with LCFPD staff, followed by detailed plans and exhibits showing the combined project. ② 25 June 2012 meeting of the LCFPD Land Acquisition Committee in which LCFPD staff presented the project for consideration. ③ 29 June 2012 email from LCFPD Executive Director summarizing significant concerns with the project as presented.	None
2. The current round of discussions between the Port District and the LCFPD extend back to 2006. (As a note, discussions of extending the runway toward the Waukegan Savannah were held as early as the early 1990's, at least.) The Airport stated that the response of the LCFPD at the 18 June 2012 meeting was a complete turnaround from previous discussions with the LCFPD. There have been Board changes in the interim, and the new members may be expressing new viewpoints. The LCFPD statement that the project may require LCFPD to divest themselves of the impacted property had never been mentioned before. Previous discussions had involved a permanent easement and vegetation and wetland mitigation of clearing and construction grading required for the runway and runway imaginary surfaces (Part 77, including approach and transitional surfaces). Also in earlier discussions, the LCFPD would not entertain any mention of the surface road around the end of the runway.	None
3. IDOT-DOH's perspective is that the principal opposition is to the runway impacts. IDOT-DOH asked what the Airport's plan is for moving forward with the runway. With the Highways understanding, the Airport will immediately schedule a time to sit down with the LCFPD, on a one-on-one basis, to informally discuss these new ideas and to develop possible solutions to the LCFPD comments.	Port District
4. IDOT-DOH offered to be a part of any meetings with the LCFPD. IDOT-DOH will be invited to be a part of future meetings after the Port District's initial informal local discussion with LCFPD.	None
5. To date, no discussions have identified areas within Lake County that could be used as part of a potential land swap. It is probable that the LCFPD (Land Acquisition Committee) would already have a "wish list" of locations that could expand or enhance current holdings.	None
6. Hanson and the Port District will issue periodic status/update reports to all as to the progress of the local discussions. When appropriate, a schedule of tasks identified for resolution will be developed, including future teleconferences/meetings. It is believed that this schedule can be developed by 01 August 2012.	Hanson, Port District
7. The Airport will formally respond to the LCFPD comments conveyed in the 29 June 2012 email after the upcoming discussion with the LCFPD.	Port District

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Action

8. IDOT-DOH questioned the resource agencies that have been involved or contacted to date. IDOT-DOH suggested that the Airport plan can be introduced as part of the next NEPA 404 merger meeting. The Airport would be open to the opportunity to take part in a future meeting, and it was stated that the resource agencies have been involved at various levels since the Airport's *DOPAA (Description of Proposed Action and Alternatives)* process began in 2007. Hanson will follow up as appropriate. *Hanson*

There being no further discussion, the meeting was adjourned.

By: 
Ronald M. Hudson, AICP
Project Manager